CitiManager Cardholder Registration

Depending on your situation, you may create your **CitiManager® Cardholder profile** by following one of three methods below.

If Registering After First Posted Transaction	If Registering with No Posted Transactions	If Applying Via Individual Online Application (Travel IBAs Only)
Option #1: Register Using Citibank-Automated ID & Passcode	**Option #2: Self-Register Using Your Card Details**	**Option #3: Register Via Card Application Process**
Cardholders who have a posted transaction will receive two automated emails from Citibank: one with a registration ID and another with a temporary registration passcode. If you received these emails but are unable to log in, please contact your AOPC/PA to reset your registration details or password. If you did not receive registration emails but have posted transactions, please contact Citibank at 1-800-790-7206 to verify your email address on file.	Cardholders who have not yet completed an initial transaction are only able to create their CitiManager profile by self-registering with their card details. Make sure to select "Fill the Card's Data" for this option. The account name, address, and zip code you provide upon registration must match your billing statement (i.e., what Citibank has on file). If you receive any error messages, contact Citibank at 1-800-790-7206 or your AOPC/PA to retrieve your card detail information.	Cardholders applying for a Citibank card with an invitation passcode and inviter email address will create their CitiManager profile during the application process. **Note:** If you are a travel individually billed account (IBA) cardholder that transitioned over from JPMorgan Chase, then you must create your CitiManager profile via option #1 or #2.
Please see the HHS Charge Card Transition webpage on how to verify yourself according to your card type when you contact Citibank's customer service.		