

U.S Government Printing Office Desktop Publishing - Disk Information

*This form should be completed and submitted with the electronic media,
visual(s), camera copy, if any, and the SF-1 or GPO Form 2511*

FOR GPO USE

Jacket no. _____

Program no. _____

Print order no. _____

1. Customer

Agency/Department _____ Date _____

Job Title _____

Agency requisition no. _____ Print order no. _____

Name of person completing form _____ Phone no. _____

Desktop publishing technical contact _____ Phone no. _____

2. Requested Output

GPO/Contractor to output for printing requested

Output (IN-PLANT): Output Paper Film Laser proofs/no. of sets _____

Pages to be output _____ Total no. of pages output _____

Other _____

3. Computer, Operating System, and Media

IBM or compatible with DOS version _____ Windows version _____

Macintosh Model _____ With System _____

Other (Unix, OS/2, etc.) - Describe _____

Media Type: 3-1/2" floppy SyQuest _____ Iomega _____ CD-Rom Quantity _____

Other (Describe - Include size and quantity) _____

4. Software

Name of page layout (or other "main") program used _____ Version _____

Name(s) of program(s) used for illustrations/drawings _____ Version _____

Name(s) of program(s) used for painting/image manipulation _____ Version _____

Name(s) of other program(s) used _____ Version _____

continued on block 10 or an attachment

Files are supplied in: Native Format Print-to-File (PostScript) Format Both

5. Font(s) - List all fonts used in the file(s) to be output

(This includes any font used in Encapsulated PostScript (EPS) files)

Font name(s) and weights (light, compressed etc.) Font Manufacturer (Adobe, Bitstream, etc.)

continued on block 10 or an attachment

Are all custom letter spacing or kerning files included? Yes No

Have you included all printer and screen fonts? Yes No

If no, explain _____

6. Visuals Submitted

Have you included a visual (laser or other proof) of all pages and illustrations? Yes No

Was the visual made at less than 100% in order to show bleeds? Yes No

Does the visual clearly show color breaks? Yes No

Was the proof made on a printer using PostScript language? Yes No

